



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**HONG KONG DESIGN INSTITUTE, VOCATIONAL
TRAINING COUNCIL
HONG KONG INSTITUTE OF VOCATIONAL
EDUCATION, VOCATIONAL TRAINING COUNCIL
SHENZHEN POLYTECHNIC**

LEARNING PROGRAMME ACCREDITATION

**HIGHER DIPLOMA IN BUSINESS ADMINISTRATION
HIGHER DIPLOMA IN BUSINESS WITH E-
COMMERCE
HIGHER DIPLOMA IN GLOBAL BUSINESS
MANAGEMENT WITH LANGUAGES**

FEBRUARY 2023

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1498), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by the two member institutions under the Vocational Training Council, namely Hong Kong Design Institute, Vocational Training Council and Hong Kong Institute of Vocational Education, Vocational Training Council, and Shenzhen Polytechnic (hereunder jointly as the “Operator”), to conduct a Learning Programme Accreditation (LPA) Exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the programmes of the Operator meet the stated objectives and Hong Kong Qualifications Framework (HKQF, or in short QF) Level 4 standard and can be offered as accredited programmes:

- (i) Higher Diploma in Business Administration;
- (ii) Higher Diploma in Business with E-Commerce;
- (iii) Higher Diploma in Global Business Management with Languages; and

(b) To issue to the Operator accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. The Education Bureau’s *“Updated Revised Common Descriptors for Associate Degree and Higher Diploma Programmes under the New Academic Structure”* was also a guiding document used by the Panel and the Operator in conducting this exercise for the Higher Diploma programmes. A site visit complemented with videoconference between the Accreditation Panel and representatives of the Operator took place on 11 January 2023.

2. HKCAAVQ’S DETERMINATION

Learning Programme Accreditation

I. Higher Diploma in Business Administration

2.1 HKCAAVQ has determined that, the Higher Diploma in Business Administration meets the stated objectives and QF standard at Level 4, and can be offered as an accredited programme with a validity period from 1 September 2023 to 31 August 2027.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Hong Kong Design Institute, Vocational Training Council 職業訓練局香港知專設計學院 Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院 Shenzhen Polytechnic 深圳職業技術學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Higher Diploma in Business Administration 工商管理學高級文憑
Title of Qualification(s) (Exit Award(s))	Higher Diploma in Business Administration 工商管理學高級文憑
Primary Area of Study and Training	Business and Management
Sub-area (Primary Area of Study and Training)	General Business Management
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 4
QF Credits	321
Mode(s) of Delivery and Programme Length	Full-time, 2 years 3,233 notional learning hours (including 1,194 contact hours)

Intermediate Exit Award(s)	Not applicable
Validity Period	1 September 2023 to 31 August 2027
Number of Enrolment(s)	1 enrolment per year
Maximum Number of New Students	Maximum of 40 learners per year
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	See Appendix

Learning Programme Accreditation

II. Higher Diploma in Business with E-Commerce

- 2.4 HKCAAVQ has determined that, the Higher Diploma in Business with E-Commerce meets the stated objectives and QF standard at Level 4, and can be offered as an accredited programme with a validity period from 1 September 2023 to 31 August 2027.
- 2.5 **Validity Period**
- 2.5.1 The validity period will commence on the date specified below.
- 2.6 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Hong Kong Design Institute, Vocational Training Council 職業訓練局香港知專設計學院 Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院 Shenzhen Polytechnic 深圳職業技術學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Higher Diploma in Business with E-Commerce 商業（電子商貿）高級文憑
Title of Qualification(s) (Exit Award(s))	Higher Diploma in Business with E-Commerce 商業（電子商貿）高級文憑
Primary Area of Study and Training	Business and Management
Sub-area (Primary Area of Study and Training)	General Business Management
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 4
QF Credits	328
Mode(s) of Delivery and Programme Length	Full-time, 2 years 3,291 notional learning hours (including 1,214 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 September 2023 to 31 August 2027
Number of Enrolment(s)	1 enrolment per year
Maximum Number of New Students	Maximum of 40 learners per year

Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	See Appendix

Learning Programme Accreditation

III. Higher Diploma in Global Business Management with Languages

2.7 HKCAAVQ has determined that, the Higher Diploma in Global Business Management with Languages meets the stated objectives and QF standard at Level 4, and can be offered as an accredited programme with a validity period from 1 September 2023 to 31 August 2027.

2.8 **Validity Period**

2.8.1 The validity period will commence on the date specified below.

2.9 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	<p>Hong Kong Design Institute, Vocational Training Council 職業訓練局香港知專設計學院</p> <p>Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院</p> <p>Shenzhen Polytechnic 深圳職業技術學院</p>
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Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Higher Diploma in Global Business Management with Languages 環球商業管理及語言高級文憑
Title of Qualification(s) (Exit Award(s))	Higher Diploma in Global Business Management with Languages 環球商業管理及語言高級文憑
Primary Area of Study and Training	Business and Management
Sub-area (Primary Area of Study and Training)	General Business Management
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 4
QF Credits	332
Mode(s) of Delivery and Programme Length	Full-time, 2 years 3,343 notional learning hours (including 1,261 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 September 2023 to 31 August 2027
Number of Enrolment(s)	1 enrolment per year
Maximum Number of New Students	Maximum of 40 learners per year
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	See Appendix

2.10 **Recommendations**

HKCAAVQ offers the following recommendations for continuous improvement.

<p>Recommendations</p> <p style="text-align: center;"><u>Higher Diploma in Business with E-Commerce</u></p> <p><u>Recommendation 1</u></p> <p>The Operator should review the teaching and learning arrangement to ensure students are provided with opportunities to acquire the foundation business knowledge necessary for achieving the Programme Intended Learning Outcomes.</p> <p style="text-align: center;"><u>All programmes</u></p> <p><u>Recommendation 2</u></p> <p>The Operator should properly document measures adopted to facilitate students' understanding of the Greater Bay Area in order to ensure consistent implementation of the arrangement.</p>
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2.11 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

3. INTRODUCTION

3.1 The Vocational Training Council (VTC) is a vocational and professional education and training provider governed by the VTC Ordinance (Cap 1130). At present, there are 13 member institutions under VTC. Among which, Hong Kong Design Institute (HKDI) and Hong Kong Institute of Vocational Education (IVE) offer vocational and professional education and training programmes ranging from certificates to higher diplomas.

3.2 The current accreditation covers three of the Higher Diploma programmes which are operated by the partnership between IVE/HKDI and Shenzhen Polytechnic (SZPT), with VTC being the award granting body:

Award / Programme Title	Stream Concerned
Higher Diploma in Business Administration	Greater Bay Area Practice
Higher Diploma in Business with E-Commerce	Greater Bay Area Practice
Higher Diploma in Global Business Management with Languages	Greater Bay Area Practice

3.3 Founded in 1993, SZPT is a public post-secondary institution located in Shenzhen, Guangdong Province. SZPT is one of the exemplary higher education institutions for full-time technical and vocational education and training honoured by the Ministry of Education.

3.4 IVE/HKDI and SZPT obtained the Partnership Initial Evaluation status at QF Level 4 and completed LPA for five collaborative programmes in 2022.

3.5 To expand the collaboration, the current exercise covers three Higher Diploma programmes with awards granted by VTC. In consideration of the Programme Area Accreditation (PAA) status of VTC in the relevant programme area, a customised LPA was conducted to ascertain whether the three Higher Diploma programmes meet the stated objectives and QF standard at Level 4.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

I. Higher Diploma in Business Administration

The programme objectives are to:

- strengthen students' generic skills including languages, IT, interpersonal communication, numerical, analytical and problem-solving skills;
- develop students' sensitivity to ethical issues relating to the general business profession;
- enable students to develop a good academic foundation as well as strong awareness and sensitivity of technological applications and development in the Business Discipline with a user-centred mindset;
- build up the capacity of students to tackle business related problems for any organisation, including government, commerce, industry and non-profit making organisations;
- enable students to master the strategic know-how and key knowledge of Small and Medium Enterprises (SME), from start-up to operation, in a competitive business environment;
- prepare students for further studies and professional development in the commercial sector;
- enhance students' ability to work effectively as both a leader and a team member in the workplace;
- cultivate students' mindset for lifelong learning and develop students to become independent learners; and
- provide business profession with integrative business knowledge and skills at various operational and supervisory levels to meet different demand and competences required by their individual employers.

II. Higher Diploma in Business with E-Commerce

The programme objectives are to:

- strengthen students' generic skills including languages, IT, interpersonal communication, numerical, analytical and problem-solving skills;
- develop students' professional attitude and sensitivity to the legal, ethical and social issues relating to the e-commerce industry;
- enable students to develop a good academic foundation as well as strong awareness and sensitivity of technological applications and development in the Business Discipline with a user-centred mindset;
- enhance students' ability to work effectively as both a leader and a team member in the e-commerce workplace environment;
- cultivate students' mindset for lifelong learning, develop students to become independent learners and prepare students for further studies as well as professional development in the e-commerce industry;

- cultivate students' creativity, innovation and multi-angle thinking in solving questions, problems and challenges in the e-commerce operations and management;
- equip students with specialised conceptual, theoretical, practical knowledge and skills of e-commerce;
- train students to design and implement e-commerce solutions with analytics tools and relevant technologies; and
- cultivate students' entrepreneurship mindset.

III. Higher Diploma in Global Business Management with Languages

The programme objectives are to:

- strengthen students' generic skills including languages, IT, interpersonal communication, numerical, analytical and problem-solving skills;
- develop students' sensitivity to ethical issues relating to the international business profession;
- enable students to develop a good academic foundation with basic foreign language ability as well as strong awareness and sensitivity of technological applications and development in the Business Discipline with a user-centred mindset;
- provide students with academic, technical, supervisory and foreign language skills enabling them to pursue a career in multinational enterprises engaging in international business in different countries;
- equip students with necessary techniques, practical and operational skills to create and implement effective business strategy by utilising e-platforms and digital marketing knowledge and skills;
- train manpower, at business executive and supervisory levels, to carry out international trade related tasks in Hong Kong and manage trade partners from different parts of the world;
- enhance students' ability to work effectively as both a leader and a team member in the workplace; and
- cultivate students' mindset for lifelong learning and develop students to become independent learners.

4.2 Programme Intended Learning Outcomes

I. Higher Diploma in Business Administration

Upon completion of the programme, learners should be able to:

1. communicate effectively, both verbally and in written form, and use competently IT, numerical and soft skills so that they can work independently and ethically as part of a team in the workplace;
2. reflect on personal learning needs and construct a personal development plan for employment and/or further study upon learning experience gained throughout the programme;

3. analyse business issues and suggest solutions at the operational level with application of knowledge and skills in business discipline;
4. identify and integrate the core business functions for operations by applying multi-disciplinary knowledge and skills at the workplace;
5. devise reasoned solutions and work plans for operational needs and business development of an organisation with considerations of local and/or global environments;
6. work and collaborate with business professionals and different stakeholders with considerations of social responsibilities and cultural issues; and
7. explain the essences and strategic operations of an entrepreneurship, and apply integrative business knowledge and skills to operate a Small and Medium Enterprise (SME) in Hong Kong.

(Specific to the stream under the collaboration “Greater Bay Area Practice”)

8. apply professional knowledge and skills on Mainland China business practice; and
9. strengthen the sense of unity among diversified business practice and broaden the scope of career opportunities.

II. Higher Diploma in Business with E-Commerce

Upon completion of the programme, learners should be able to:

1. communicate effectively, both verbally and in written form, and use competently IT, numerical and soft skills so that they can work independently and ethically as part of a team in the workplace;
2. reflect on personal learning needs and construct a personal development plan for employment and/or further study upon learning experience gained throughout the programme;
3. analyse business issues and suggest solutions at the operational level with the application of knowledge and skills in business discipline;
4. possess interdisciplinary mindset and solve problems by integrating knowledge from different domains in ecommerce operation;
5. integrate information technology knowledge and business management knowledge to design and implement appropriate system solutions in the workplace for the e-commerce sector;
6. perform duties in compliance with relevant legal requirements and professional code of conduct in the ecommerce industry;
7. solve the management issues arising from the ecommerce industry for communicating effectively with people of different backgrounds; and
8. provide creative solutions with an entrepreneurship mindset.

(Specific to the stream under the collaboration “Greater Bay Area Practice”)

9. apply professional knowledge and skills with Mainland China elements in the cross-border e-commerce aspects; and
10. obtain real experience in the actual environment in the Mainland and acquire a deeper understanding of the employment market, work culture and development opportunities.

III. Higher Diploma in Global Business Management with Languages

Upon completion of the programme, learners should be able to:

1. communicate effectively, both verbally and in written form, and use competently IT, numerical and soft skills so that they can work independently and ethically as part of a team in the workplace;
2. reflect on personal learning needs and construct a personal development plan for employment and/or further study upon learning experience gained throughout the programme;
3. analyse business issues and suggest solutions at the operational level with application of knowledge and skills in business discipline;
4. perform duties on dealing with contracts and price negotiations with buyers/suppliers from different countries;
5. select and implement appropriate business and marketing strategies to promote merchandises to international market by utilising e-platforms;
6. exercise appropriate judgement in cultural and ethical issues involved in international business practices;
7. handle international trade related tasks including logistics, sourcing and quality control and trade documentation;
8. familiarise the current trade practices in international business including legal and financial issues;
9. identify the characteristics and analyse the trends of international business environment; and
10. communicate, using a foreign language (Japanese/ Korean/ Spanish), appropriately in formal and informal business contexts.

(Specific to the stream under the collaboration “Greater Bay Area Practice”)

11. apply professional knowledge and skills with Mainland China elements in international business aspects; and
12. familiarise with the work culture in an authentic working environment and collaborate with different stakeholders to handle tasks in the workplace with Mainland China elements.

4.3 Programme Structure

I. Higher Diploma in Business Administration

Module	QF Credit	
Semester 1		
Vocational Chinese Communication: Putonghua Conversation and Reports 職業中文傳意：普通話對話與匯報	321	
English and Communication: Workplace Interaction		
Information Technology Essentials – Business		
Mindshift: Achieving Personal Growth & Effectiveness		
Design Thinking and Entrepreneurship		
Economics		
Marketing Essentials		
Accounting		
Semester 2		
English and Communication: Workplace Correspondence		
Management		
Human Resource Management		
Business Start-up and Entrepreneurial Finance		
Management Accounting and Finance		
Design Thinking and Entrepreneurship		
Business Statistics		
Creative Project		
Semester 3		
English and Communication: Persuasive Presentations		
Enhancing Competencies in the 21st Century Workplace		
Business Law and Risk Management		
Design Thinking and Entrepreneurship		
Enrichment Module A		
Creative Project		
Semester 4		
English and Communication: Reports		
Final Year Project (GBA Practice) 專題研習（大灣區實務）#		
Work-integrated Learning (GBA Practice) 職場綜合實習（大灣區實務）#		
Intercultural Communication 跨文化交際*		
International Freight Forwarding Practice 國際貨代實務*		
International Marketing 國際市場營銷實務*		
Semester 5		
English and Communication: Promotional Materials		
Vocational Chinese Communication II : Putonghua Presentations and Promotional Text Writing		

Module	QF Credit
職業中文傳意：普通話報告與推介文書	
Collaboration, Teamwork & Social Engagement	
Enrichment Module B	
Final Year Project (GBA Practice) 專題研習（大灣區實務）#	
Work-integrated Learning (GBA Practice) 職場綜合實習（大灣區實務）#	
New Media Operation and Promotion 新媒體運營與推廣*	
Project Management Practice 項目管理實務*	
Total	

Delivered by SZPT / VTC

* Delivered by SZPT

II. Higher Diploma in Business with E-Commerce

Module	QF Credit
Semester 1	328
English and Communication: Workplace Interaction	
MindShift: Achieving Personal Growth & Effectiveness	
Information Technology Essentials - Business	
Design Thinking and Entrepreneurship	
Marketing Essentials	
Business Statistics	
E-Commerce Fundamentals	
Online Sales and Practices	
Creative Project	
Semester 2	
English and Communication: Workplace Correspondence	
Vocational Chinese Communication: Putonghua Conversation and Reports 職業中文傳意：普通話對話與匯報	
Enhancing Competencies in the 21st Century Workplace	
Design Thinking and Entrepreneurship	
Management	
Digital Media Production	
Internet Marketing and Web Analytics	
Creative Project	
Semester 3	
English and Communication: Persuasive Presentations	
Vocational Chinese Communication: Putonghua Presentations and Promotional Text Writing 職業中文傳意：普通話報告與推介文書	
Collaboration, Teamwork & Social Engagement	
Enrichment Module (A)	
Design Thinking and Entrepreneurship	

Module	QF Credit	
Social Media Marketing and Social Commerce		
Creative Project		
Semester 4		
English and Communication: Reports		
Final Year Project (GBA Practice) 專題研習（大灣區實務）#		
Work-integrated Learning (GBA Practice) 職場綜合實習（大灣區實務）#		
Cross-border E-commerce 跨境電商實務*		
Cross-border E-commerce B2B 跨境電商 B2B 運營*		
Import and Export Customs Declaration Practice 進出口報關實務*		
Semester 5		
English and Communication: Promotional Materials		
Enrichment Module B		
Final Year Project (GBA Practice) 專題研習（大灣區實務）#		
Work-integrated Learning (GBA Practice) 職場綜合實習（大灣區實務）#		
Management for Cross-border Customer Relationship 跨境電商客戶管理*		
Project Management Practice 項目管理實務*		
Cross-Border E-commerce English 跨境電商實用英語*		
Total		328

Delivered by SZPT / VTC

* Delivered by SZPT

III. Higher Diploma in Global Business Management with Languages

Module	QF Credit
Semester 1	332
English and Communication: Workplace Interaction	
Information Technology Essentials – Business	
Mindshift: Achieving Personal Growth & Effectiveness	
Design Thinking and Entrepreneurship	
Economics	
Marketing Essentials	
Business Japanese I / Business Korean I / Business Spanish I	
Trade Show and Exhibition Management	

Module	QF Credit
Creative Project	
Semester 2	
Vocational Chinese Communication: Putonghua Conversation and Reports 職業中文傳意：普通話對話與匯報	
English and Communication: Workplace Correspondence	
Collaboration, Teamwork & Social Engagement	
Business Statistics	
Management	
Accounting	
Design Thinking and Entrepreneurship	
Business Japanese II / Business Korean II / Business Spanish II	
E-Commerce and Digital Marketing	
Creative Project	
Semester 3	
English and Communication: Persuasive Presentations	
Enhancing Competencies in the 21st Century Workplace	
Design Thinking and Entrepreneurship	
Enrichment Module A	
Business Japanese III / Business Korean III / Business Spanish III	
Creative Project	
Semester 4	
English and Communication: Reports	
Vocational Chinese Communication: Putonghua Presentations and Promotional Text Writing 職業中文傳意：普通話報告與推介文書	
Business Japanese IV / Business Korean IV / Business Spanish IV	
Final Year Project (GBA Practice) 專題研習（大灣區實務）#	
Work-integrated Learning (GBA Practice) 職場綜合實習（大灣區實務）#	
Cross-border E-commerce B2B 跨境電商 B2B 運營*	
Cross-border E-commerce Data Analysis 跨境電商大數據統計與分析*	
Cross-border E-commerce Logistics and Overseas Warehouse 跨境電商物流與海外倉*	

Module	QF Credit
Semester 5	
English and Communication: Promotional Materials	
Enrichment Module B	
Business Japanese IV / Business Korean IV / Business Spanish IV	
Final Year Project (GBA Practice) 專題研習（大灣區實務）#	
Work-integrated Learning (GBA Practice) 職場綜合實習（大灣區實務）#	
Cross-border E-Commerce Marketing 跨境電商營銷*	
Total	332

Delivered by SZPT / VTC

* Delivered by SZPT

4.4 Graduation Requirements

I. Higher Diploma in Business Administration

II. Higher Diploma in Business with E-Commerce

III. Higher Diploma in Global Business Management with Languages

- To be eligible for an award, a student must have satisfactorily completed the credit and other requirements, as stated in the Definitive Programme Document, within five years from the date of first enrolment in the programme. A student who fails to meet this time scale shall be required to withdraw from the programme.
- The minimum attendance requirement for an individual module is 70% of the maximum attendance. The maximum possible attendance includes normal class attendance only. Students are not allowed to undergo the EA if they fail to meet the minimum attendance requirement of the module concerned, unless with a special approval from the Principal concerned.

4.5 Admission Requirements

I. Higher Diploma in Business Administration

II. Higher Diploma in Business with E-Commerce

III. Higher Diploma in Global Business Management with Languages

- Five HKDSE subjects at Level 2 or above, including English and Chinese Languages; or
- VTC Foundation Diploma (Level 3) / Diploma of Foundation Studies; or
- VTC Diploma in Vocational Education / Diploma of Vocational Education / Diploma of Vocational Baccalaureate; or

- Diploma Yi Jin; or
- Equivalent.

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to

the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.

- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Address of Teaching/ Training Venue(s)

All programmes

- (1) All teaching and training venues under Vocational Training Council
職業訓練局轄下所有授課地址
- (2) Liuxiangdong Campus: No. 7098, Liuxian Blvd., Nanshan District,
Shenzhen, Guangdong, People's Republic of China
留仙洞校區: 中華人民共和國廣東省深圳市南山區留仙大道 7098 號
- (3) Xili Lake Campus: No. 4089, Shahe West Road, Nanshan District,
Shenzhen, Guangdong, People's Republic of China
西麗湖校區: 中華人民共和國廣東省深圳市南山區沙河西路 4089 號
- (4) Guanlongshan Campus: No.13, Tongfa Road, Nanshan District,
Shenzhen, Guangdong, People's Republic of China
官龍山校區: 中華人民共和國廣東省深圳市南山區同發路 13 號
- (5) OCT. Campus: No.1 Zhijiao Road, Futian District, Shenzhen,
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華僑城校區: 中華人民共和國廣東省深圳市福田區竹子林職教街 1 號
- (6) Fenghuangshan Campus: Shuilangkeng, Huangtian Village, Xixiang
Street, Baoan District, Shenzhen, Guangdong, People's Republic of
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鳳凰山校區: 中華人民共和國廣東省深圳市寶安區西鄉街道黃田村水浪坑

